



पृथ्वी विज्ञान मंत्रालय, भारत सरकार
Ministry of Earth Sciences, Govt. of India
भारतीय उष्णदेशीय मौसम विज्ञान संस्थान
INDIAN INSTITUTE OF TROPICAL METEOROLOGY (IITM),
डॉ होमी भाभा मार्ग, पाषाण पुणे -411008 /
Dr. Homi Bhabha Road, Pune-411008
Advertisement Number: PER /07/2023 - **PHASE - II**

**RECRUITMENT OF ONE POST OF PROJECT MANAGER PURELY ON TEMPORARY AND
SHORT TERM CONTRACT BASIS**

The Indian Institute of Tropical Meteorology (IITM) is an autonomous research organization fully funded by Ministry of Earth Sciences, New Delhi. It is a premier Institute of National and International repute, devoted to research in various aspects of atmospheric sciences with emphasis on tropical meteorology, particularly on the Climate Change and Indian Monsoon.

It is proposed to recruit the following post as detailed below:

Post Code	: NMM2021-001
Name of the post	: Project Manager
Number of post	: 01 No.
Emoluments	₹ 1,25,000/- consolidated Emoluments in r/o Project Manager in case of retired employee being appointed will be fixed as per the Govt. Of India instructions.
Age Limit In years	Minimum - 45 years Maximum - 63 years
Essential Qualification	: <ul style="list-style-type: none">• Ph.D. in the fields of Ocean/atmospheric sciences/ Physics/ Mathematics from a recognized University or equivalent.• 20 years' experience in project management.
Desirable Qualification	: <ul style="list-style-type: none">• Good knowledge of Information Technology (IT) and Computer operation.• Experience in heading national and international projects• A short write up less than a page on challenges overcome and innovation made in immediate past job may be included along with the application• Retired officials with relevant experience may also apply.
Job Responsibilities	: <ul style="list-style-type: none">• He/She will be responsible for project management of Monsoon Mission. Organizing review meetings keeping records of project funds under Monsoon mission etc.

- The appointment is purely on temporary and contractual basis initially for a period of one year. Extension of tenure is co-terminous with the project period and subject to the satisfactory performance.
- **Aspiring candidates may submit their applications along with their CV online only: <http://www.tropmet.res.in/Careers>**
- **Hard copy of the applications will not be accepted.**
- **Other relevant details about the posts are available under www.tropmet.res.in/Careers Facility for submitting online applications for the posts will commence on 15th April, 2024 (1700 hrs.)**

INSTRUCTIONS

1. The last date of submission of online application is **3rd May 2024 (1700 hrs.)**. The last date is the cut of date for all purposes including age/qualification/experience etc.
2. Only Indian Nationals are eligible to apply.
3. Mere possession of required qualification will not entitle the candidates to be selected for interview. If the number of applications received in response to advertisement is large, it will not be convenient or possible for the selection Board to interview or conduct written test for all those candidates. The Institute may short list the candidates to a reasonable limit based on the essential and desirable qualifications / record of academic performance / relevant experience for the post or any other benchmarks as decided by a committee constituted to screen the applications.
4. No correspondence will be entertained with candidates who are not called for Interview.
5. Age relaxation will be as per Government of India norms.
6. Experience claim should be supported by valid documentation.
7. Selection will be on the basis of performance of the screened in candidates, in the online/ offline interview.
8. Candidates must produce all original documents as proof of details furnished in the application and photocopy of each, at the time of joining. Any discrepancies found in the certificate will attract the disqualification of applications. Non production of the original certificates at the time joining will also make the candidate disqualified.
9. Selected candidate may have to join the post immediately, on being found fit by Medical Authority.
10. Essential qualification, experience and age limit can be relaxed at the discretion of the appointing authority in exceptional cases.
11. No TA/DA will be paid for attending the interview. For SC/ST candidates admissible TA/DA shall be considered as per Government of India orders.
12. CGPA grading is to be converted in percentage.
13. Online application submitted without scanned copies of the certificates will be rejected.
14. Applicants working in Government/ Semi-Government/ Public Sector Undertakings/ Autonomous bodies should produce the requisite 'No Objection Certificate' from their employer at the time of interview.
15. Director, IITM reserves the right to fill-up or not to fill up the post advertised without assigning any reasons thereof.
16. Canvassing in any form and /or bringing any influence, political or otherwise will be treated as disqualification of candidature. No interm correspondence/inquiry will be entertained.